



## Job Description

**Position:** Substance Abuse Specialist  
**Program:** 1921 Cortelyou Supported Housing  
**Reports to:** Program Director  
**Work Location:** Brooklyn, New York  
**Hours:** Full time

Brooklyn Community Services is one of Brooklyn's first and largest non-sectarian social services agencies. Serving more than 20,000 individuals annually, BCS is committed to a broad and diverse range of services including prevention of foster care placement; crisis intervention; early childhood and after school education; and vocational training, job placement, and clinical services to adults with physical and developmental disabilities, and histories of mental illness.

### Responsibilities and Duties:

- Function as a primary counselor for residents struggling with substance abuse issues and monitor all facets of direct care services
- Facilitate substance abuse groups including but not limited to relapse prevention, 12 step, anger management, double trouble, and life skills groups
- Complete all required substance abuse assessments in a timely manner
- Responsible for conducting apartment inspections
- Provide referrals for specialty care and community resources (i.e. detox, rehab, AA, NA, outpatient substance abuse programs, medication assistance treatment, etc.)
- Escort clients to all appointments as deemed necessary: medical, psychiatric, inpatient/outpatient substance abuse, toxicology screenings, public assistance, and emergency rooms, etc.
- Provide crisis intervention services
- Serve as program liaison with all substance abuse providers (i.e. inpatient detox/rehab. facilities, methadone maintenance clinics, Narcan training and disturbing providers etc.) to aid residents to accessing quality services
- Provide substance educational materials (i.e. on alcoholism, opioids, marijuana, hallucinogens, etc.) to elevate consumer awareness
- Aid tenants with identified triggers associated with their addiction and develop effective coping strategies to avoid relapse
- Responsible for functioning as part of an inter-disciplinary team and facilitate weekly case conferences to assist consumers in crisis
- Aid with facilitating resident move-ins and move-outs
- Attend meetings, trainings, seminars, workshops and conferences as directed
- Complete all other tasks as assigned by Program Director and Supervisor

**EQUAL OPPORTUNITY EMPLOYER**



**Qualifications Required:**

- BSW or BA in human services related field, with a minimum of two-year experience with homeless youth. MSW or LMSW preferred.
- Credential Addiction Substance Abuse Counselor (CASAC) preferred
- Fingerprinting and criminal background check required.

**How to apply:**

[Click here to apply to the Substance Abuse Specialist role](#)