



Job Description

Position: NeON Case Manager
Program: NeON Probation Program
Reports to: Program Director
Locations: Brooklyn, New York
Hours: Full Time

Brooklyn Community Services is one of Brooklyn's first and largest non-sectarian social services agencies. Serving more than 20,000 individuals annually, BCS is committed to a broad and diverse range of services including prevention of foster care placement; crisis intervention; early childhood and after school education; and vocational training, job placement, and clinical services to adults with physical and developmental disabilities, and histories of mental illness.

NeON Probation Program focuses on 16-24 year-olds who have active involvement within the Justice System. Neon Works provide an array of services designed to help participants reach a higher level of work readiness/employability and reduce the likelihood of participation in violent activity. Neon also offers career awareness services, connection to educational opportunities, assistance with job search competencies, and case management, however, NeON provides emphasis on education, training, and the ability to earn credentials in growing and/or stable occupational fields.

Responsibilities:

- Manage a caseload of approximately 17 clients
- Documenting activity, including; outreach, consent forms, client progress, and transition plans, intake and ongoing assessment
- Develop individualized service plan (ISP), goal setting and addressing obstacles to job readiness with each client
- Advocacy and referral to identified needs and services
- Convening meetings to review client progress
- Assisting clients to acquire/maintain employment, job readiness, and education opportunity
- Conduct client 6 months follow up after program completion
- Participate in program and agency-wide groups, trainings and meetings as required
- Assist with the development of funding proposals as needed
- Other tasks as may be required.

Qualifications Required:

- Bachelors in social work or related
- Experience serving families in child welfare, behavioral health, health care, or social services setting; experience participating in team settings; solid communication and writing skills;
- Ability to work effectively across cultural/ethnic/racial communities; ability to work effectively when self-directed, ability to deliver effective –person-centered services
- BILINGUAL IN SPANISH is preferred

How to apply: [Click here to apply to the NeON Case Manager role](#)

EQUAL OPPORTUNITY EMPLOYER