



Job Description

Position:	Day/Evening Activity Specialist (Floater) & Weekend Activity Specialist (Floater)*
Program:	Learning Lab, Cornerstone and Beacon Program
Locations:	Brooklyn based - Coney Island, Brownsville, Fort Greene or Sunset Park
Salary:	\$15.00 per hour - Per Diem
Hours:	Up to 25 hours per week (school year) and up to 35 hours pw (summer)

Brooklyn Community Services is one of Brooklyn's first and largest non-sectarian social services agencies. Serving more than 20,000 individuals annually, BCS is committed to a broad and diverse range of services including prevention of foster care placement; crisis intervention; early childhood and after school education; and vocational training, job placement, and clinical services to adults with physical and developmental disabilities, and histories of mental illness.

Cornerstone, Learning Lab and Beacon Programs provide academic, art and recreational opportunities to children, teens and adults in NYCHA community centers and DOE schools. BCS Cornerstone and Beacon Programs are located in Brownsville, Fort Greene, Coney Island and Sunset Park.

Responsibilities:

- All services and activities are In-Person and based at Site Location;
- Work collaboratively with Site Director and Assistant Director/On-site Supervisor to provide activities for children, youth, adults and seniors;
- Assist with school learning and activities; help implement multi-sensory lessons and activities to children which are provided in the context of academically stimulating themes;
- Coordinate planning and preparation of activities and materials for daily schedule;
- Provide effective supervision to groups of children during classroom activities, snack time, recreation and field trips. Provide effective supervision and activities to middle/high school participants during evening and weekend hours;
- Responsible for taking daily attendance;
- Assist with developing and planning community events for children, parents and community;
- Oversee and monitor authorized parental/guardian drop off and pick up of children following all health and safety protocols;
- Outreach to parents and community to promote the program, activities and upcoming events;
- Attend and comply with training requirements, including all healthy and safety protocols;
- Other responsibilities as needed and requested by site director;
- **Multi-site flexibility (may be asked to work at different sites depending on need)**

EQUAL OPPORTUNITY EMPLOYER



Qualifications Required:

- High School Diploma required. Some college education preferred.
- Background in sports, music, drama, dance, photography, crafts, sewing, or the arts is a plus.
- Must enjoy working with children and be able to pass a background check.

How to apply:

Click the link below to Activity Specialist- Learning Lab site you would like to submit an application for

[Brownsville site](#)

[Coney Island sites](#)

[Fort Greene site](#)

[Sunset Park site](#)