



Position: Day Habilitation Trainer

Program/Department: Community for All Day Habilitation /Community Supports for Individuals with Intellectual Disability

Reports to: Senior Site Supervisors

Work Location: 540 Atlantic Avenue 2nd Fl., Brooklyn, New York 11217

Hours: Full Time; Monday - Friday from 8:30am-4:30pm

Position Summary:

The responsibility of a Site Supervisor/Day Habilitation trainer is to foster and engage individuals through a person centered approach. To empower independence through proactive training and practical experiences while involved in integrated activities in community.

Responsibilities:

- Responsible for supervising a group of Day Habilitation participants as they engage in BCS sponsored activities on and off site.
- Ensure the group's weekly activity sheet is adhered to, and that participants exhibit appropriate social behavior during participation in the program.
- Incorporate life and job skills, money management skills, and travel skills into group and volunteer activities, and will facilitate the individual's community integration.
- Engage in person centered planning with the individual, create an environment to foster personal empowerment, attend to the individual's personal care and needs as they arise, and assist the individuals in the development of independent living skills.
- Responsible for the completion of daily checklists, monthly summary notes, and semi-annual and annual plans
- Serve as the driver when taking individuals on a group outing in an agency van.
- Responsible for attending to individuals' personal care as the need arises.
- Contacts with families as directed by supervisor. Coordination with other BCS Programs and departments as assigned by supervisor
- Encourage and motivate participants to attend program on a daily basis (Monday-Friday (9:00a.m.-3:00p.m.)
- Act as a role model to participants by displaying appropriate work behavior
- Other tasks as may be required

Qualifications Required:

- HS Diploma or GED required, Associates degree in Human Services, Psychology or Sociology preferred
- Bi-lingual Spanish speaking required
- Driver's license without any violations required.
- This position requires fingerprinting and a criminal background check.

EQUAL OPPORTUNITY EMPLOYER



- Must have excellent interpersonal and verbal communication skills.
- Previous experience or knowledge of OPWDD programs.
- Previous experience or knowledge of developmental disabled or mental health population.
- Must be computer literate, respond well to supervision and be a team player.

Contact:

Email cover letter and resume to:

Ms. La'Keisha Alvarado, Director of Day Habilitation Program, Pre-Vocational Program, Lifelong Enrichment program
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