



Position: Group Teacher / Educational Director

Program/Department: Early Childhood Programs, Atlantic Early Learning Center

Reports to: Site Director

Work Location: 1825 Atlantic Avenue, Brooklyn NY 11233

Hours: Full Time

Position Summary

Our Early Childhood education program is designed to enhance the physical, social, emotional, cognitive, and language development of young children through high quality educational and social services for themselves, their families. Group Teachers supervise an assistant teacher and a classroom aide and plan and execute quality learning experiences for children using NYS Common Core and Creative Curriculum for Preschoolers.

RESPONSIBILITIES:

- Work within the framework of the Brooklyn Community Service in carrying out its policies and procedures.
- Supervise an assistant teacher and a classroom aide, plan and execute quality learning experiences for children.
- Responsible for appropriate arrangement of classroom; plan the use of community resources to enrich the educational content of the program.
- Prepare weekly lesson plans according to NYS Common Core, Creative Curriculum, and program school readiness goals, develop sound educational practices appropriate to the age and development of children in order to prepare for positive learning experiences.
- Conduct child observations, complete quarterly Child Development Assessments (Creative Curriculum), and hold quarterly parent conferences (if position is funded through ACS conduct home visits twice per year.) Actively participate in team meetings and supervision sessions. Collaborate with team to implement a high-quality learning environment.
- Develop and maintain positive relationships with parents and families of children served; Maintain good relationships with colleagues and administrators; Conduct observations and assessments of children and the classroom environment.
- Provide lesson planning support by reviewing teacher's curriculum.
- Ensure site meets requirements relating to certified staff being present during hours of operation.
- After care coverage when necessary.
- Other related duties, as assigned, consistent with above.

Qualifications Required:

Position requires BA/BS in Early Childhood Education, enrolled in Master's program, working on NYS Certification N-6. Minimum two years of previous teaching experience in N-K. Criminal background check and fingerprinting required.

Qualifications Preferred:

NYS Certification N-6, Master degree in Early Childhood Education

Contact:

Email cover letter and resume to:

Emily Rios, Division Director

erios@wearebcs.org

In subject line write: Educational Director