



Position: Division Director, Mental Health and Wellness

Reports to: Chief Operating Officer

Work Location: 400 Liberty Avenue

Hours: Full Time

The position of Division Director for Mental Health and Wellness is a critical, visible position requiring exceptional leadership, strong management experience and a successful track record of working with or for government, quasi-public agencies and nonprofit organizations providing social services. The Director should be highly flexible and entrepreneurial in dealing with the challenges of transformational change in the delivery of services in the context of evolving government priorities. The Director should have substantial experience with community-based services for people living with mental illness and behavioral health issues, including residential programs, PROS programs and/or other community-based recovery programs.

The Director should have proven ability to manage a professional staff and a sophisticated financial operation. S/he must be a hands-on strategic thinker, a planner and problem solver, prepared to lead and direct staff through change adeptly. Excellent communication skills are critical. The Director must be comfortable communicating with the people who receive services and their families, and equally comfortable in training staff, making presentations before corporate executives, elected officials, public agency administrators and members of the community.

Position Responsibilities:

- Oversee management and operation of BCS PROS (Personalized Recovery Oriented Services), East New York Clubhouse (ENYCH), Transitional Living Community(TLC), HCBS and other mental health programs as may be required ;
- Supervise direct reports: Program Directors of BCS PROS, ENYCH, and TLC and other mental health programs as may be required;
- Oversee management of division budgets;
- Assure smooth transition into managed care for PROS, HCBS and other effected mental health programs;
- Oversee and facilitate division staff effective use of software used to track client services and assist in the overall agency effort to fully engage the software across programs agency-wide;
- Ensure programs are effective and designed to achieve measurable goals in line with BCS mission and strategic plan;
- Evaluate progress toward goal attainment and adjust programs as needed to achieve goals;
- Assist in the development of proposals for funding and new program development, including building relationships with appropriate stake holders;
- Participate in cross agency working groups and committees to achieve agency goals; and
- Other tasks as may be required

Qualifications

- MSW with strong management experience (7 years or more) preferred, but candidates with LMSW or LCSW coupled with significant experience in behavioral health program management also encouraged to apply.
- Minimum of 10 years of related experience
- Excellent leadership, management/supervisory and team-building skills, including the ability to motivate, align staff efforts to changing priorities and approaches, set goals, delegate responsibilities, and manage staff performance so as to ensure effective service delivery in accordance with organizational goals.

- Entrepreneurial spirit, with a proven track record in strategic planning, problem solving and managing publicly-funded community supportive programming in a data-driven environment.
- Excellent skills in data analysis, development of metrics and performance tracking.
- Proven track record of progressive responsibility in a large community, governmental and/or policy, advocacy, nonprofit, or a similarly diverse organization with expertise in social service policies at all levels of government.
- Knowledge of how to develop relationships with government agencies, nonprofit and private sector partners and other stakeholders, and in pursuing and managing funding relationships and corporate partnerships.
- Experience in sound management of the finances of an organization of similar capacity and complexity and significant grant writing experience, preferred.
- Excellent spoken and written communication skills, including public speaking ability.
- Enthusiasm and respect for working with and empowering low-income adults, including people living mental illness, and/or other disabilities; strong commitment to the mission of BCS.
- Hands-on experience with innovative, community based mental health programs is a plus.
- Bilingual (English/Spanish/Mandarin) a plus.

Contact:

Email cover letter and resume to:

Maryclare Scerbo, Deputy Chief Operating Officer at:

careers@wearebcs.org

In subject line write: Mental Health and Wellness

Equal Opportunity Employer