



Position: Activity Specialist/ Youth Counselor
Program: Cornerstone Program, Division of Youth Development
Reports to: Cornerstone Site Director
Hours: Part Time, Hourly

Cornerstone Programs provide academic and recreational opportunities to children, teens and adults in NYCHA community centers. The Cornerstone program is offered every weekday from 2:00 p.m. to 10:00 p.m. , 10:00 am to 5:00pm on weekends, and extended hours during the summer and school holidays. BCS Cornerstone Programs are located in Brownsville, Fort Greene, and Coney Island.

Responsibilities:

- Work with Site Director and Assistant Director/On-site Supervisor to provide activities for children, youth and adults.
- Assist with afterschool activities; help implement hands-on multi-sensory lessons and activities to children which are provided in the context of academically stimulating themes.
- Coordinate planning and preparation of activities and materials for daily schedule.
- Provide effective supervision to groups of children during classroom activities, snack time, recreation and field trips.
- Responsible for taking daily attendance.
- Assist with developing and planning community events for children, parents and community as needed.
- Oversee and monitor authorized parental/guardian pick up of children.
- Other responsibilities as needed.

Requirements:

High School Diploma required. Some college education preferred. Background in music, drama, dance, photography, crafts, or other arts is a plus. Must enjoy working with children. Background check is required.

Contact:

Email resume and cover letter to:
Stacey Ford, Deputy Director for Youth Development
sford@wearebcs.org

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